

MONTGOMERY COUNTY ESD 1 MONTGOMERY COUNTY, TEXAS

The Board of Commissioners of Montgomery County ESD 1, convened in open session on November 20, 2024 with the following Board Members to-wit:

Members Present: J. Steven Weisinger, President
Chuck Frank, Vice President
Tom Rozier, Secretary
Sharene Carr, Treasurer
David Cooper, Assistant Treasurer

Addressing item 1 of the agenda, the meeting of Montgomery County ESD 1 was called to order on November 20, 2024, at 6:10 PM by President J. Steven Weisinger. All Board members were present at the meeting location, therefore constituting a quorum. Also present were Asst. Fire Chief Kirk Bailey, Office Administrator Crystal LaCaze, Administrative Assistant Yesenia Espinosa, District Legal Counsel John Peeler and Ricardo Martinez of Martinez Architects.

Addressing item 2 of the agenda, no public comments were made.

Addressing item 3 of the agenda, no action was taken.

Addressing item 4 of the agenda regarding minutes from the prior meeting, the Board took action on the following:

Upon a motion made by Commissioner Frank and seconded by Commissioner Rozier, the Board voted unanimously to accept and approve meeting minutes for the following date:

Regular Board Meeting: October 16, 2024

Addressing item 5 of the agenda,

Office Administrator, Crystal LaCaze presented the Board with the District monthly financial report. Upon a motion made by Commissioner Rozier and seconded by Commissioner Carr, the Board voted unanimously to accept the financial report as presented and approve payment of the district's monthly bills.

Office Administrator, Crystal LaCaze informed the board they are in the process of starting the district audit and confirmation letters are being presented for Commissioner Weisinger's signature.

Addressing item 6a of the agenda,

Ricardo Martinez presented the Board with the CMar (Construction Manager at Risk) results for Station 94 remodel.

Upon a motion made by Commissioner Frank and seconded by Commissioner Carr, the board voted unanimously to go with Martinez and the building committee's recommendation of LaW Construction for the CmaR; and authorize Chief Oliphant to execute the AIA contract once reviewed by legal counsel.

Discussion took place regarding the use of existing construction loan funds to fund the Station 94 remodel.

Upon a motion made by Commissioner Carr and seconded by Commissioner Cooper the board voted unanimously to authorize use of loan funds for Station 94 remodel project pending bond counsel review and amendment to loan documents if needed executed by President Steve Weisinger.

Upon a motion made by Commissioner Cooper and seconded by Commissioner Frank the board voted unanimously to authorize payment of Pay App 008 to LaW Construction for Station 96/Training Facility.

Assistant Chief Bailey updated the board on Station 96 progress. Ricardo Martinez informed the board that he had the documents from TDLR for ADA compliance.

Upon a motion made by Commissioner Carr and seconded by Commissioner Frank the board voted unanimously to authorize Chief Oliphant to execute ADA documents for TDLR.

Addressing item 6b of the agenda, no action was taken

Addressing item 6c of the agenda

Discussion took place regarding the sale of Billboard and to allow staff to counteroffer and start negotiations. District Legal Counsel John Peeler discussed that the ESD must follow certain legislation regarding the sale of billboards. No action was taken at this time.

Addressing item 6d-6h of the agenda, no action was taken.

Addressing item 6i of the agenda

Office Administrator, Crystal LaCaze informed the Board of Disposition of records and that District Legal Counsel John Peeler has already reviewed the disposition logs.

Addressing item 7a of the agenda

District Legal Counsel John Peeler informed the board about firm Locke Lord for governmental relations for the 2025 Legislative Session. The max price is \$40k. No action taken.

Addressing item 7b of the agenda, no action was taken

Addressing item 7c of the agenda

Assistant Chief Bailey informed the board that Chief Oliphant had a meeting with Caldwell Development, and they requested an easement on the back of our Station 96 property. At this time, the board has not declared the property as surplus.

7d of the agenda, no action was taken

Addressing items 8-11 of the agenda, no action was taken

Addressing item 12 of the agenda,

Office Administrator, Crystal LaCaze discussed with the board where we are regarding the Self-funded medical plan. She is scheduling 19:21 consultants to come to a board meeting and present the plan to the board.

Addressing item 13a of the agenda,

Assistant Chief Bailey presented the call volume report for the month of October and provided an update on Class 003.

Addressing item 13b of the agenda, no action was taken

Addressing items 14 of the agenda

Commissioner Frank requested adding an item to future agendas for Chief Oliphant to give an update from his legislative committee he is on.

Addressing item 15 of the agenda,

There being no further business, upon a motion made by Commissioner Rozier and seconded by Commissioner Cooper, the Board voted unanimously to adjourn at 8:20PM.

Crystal LaCaze

District Office Manager and Administrative Secretary
Montgomery County ESD 1